

Meadow Glen Elementary School

Parent Teacher Organization

Kara Brurok – President
Marissa Hill – Vice President
Treasurer – Angi Grant

Adrienne Bellinger – Vice President
Jennifer Whitsett – Secretary
MGES Staff Treasurer – Jennifer Collins



PTO Board Meeting Minutes **Tuesday, May 9, 2023 5:30 p.m.**

- I. Attendees – Kara Brurok, Adrienne Bellinger, Angi Grant, Marissa Hill, Jennifer McNair, Todd Wade, Lindsey Wiggins, Whitney Glass, Mandy Worrell, Megan Kyzer
- II. Welcome – Kara Brurok
 - o Election of Officers for the 2023-2024 School Year (summary of each role provided)
 - President: Mandy nominated Kara Brurok, Marissa seconded, all in favor, none opposed
 - Vice President I: Kara nominated Adrienne Bellinger, all in favor, none opposed
 - Vice President II: Kara nominated Marissa Hill, all in favor, none opposed
 - Secretary: Kara nominated Megan Kyzer, all in favor, none opposed
 - Treasurer: Marissa nominated Angi Grant, Mandy seconded, all in favor, none opposed
 - Treasurer-Elect: Kara nominated Whitney Glass, all in favor, none opposed
- III. Secretary’s Report
 - o Marissa made a motion to approve the March 6, 2023 Minutes and Kara seconded her motion. Motion passed.
 - o Marissa made a motion to approve the April 10, 2023 Minutes and Kara seconded her motion. Motion passed.
- IV. Principal’s Report – Mrs. McNair
 - o McNair is appreciative of the ongoing support of the entire board
 - o Playground Update: Volta Inclusive Spinner
 - Boosterthon money used to purchase the Volta Inclusive Spinner
 - Must pay 50% upfront
 - Installation is hopeful for this summer (before school resumes) but it may be fall depending on supply chain issues.
- V. President’s Report / New Business – Kara Brurok
 - o Next year fundraiser will benefit teacher libraries
 - o Will do a breakfast at the beginning of the school year
 - o Possibility of International Night where we would celebrate different cultures represented by our school and have food trucks, families to share shares at booths, and have performances
 - o Process for obtaining funding: request/ask/get money
 - o Branding kit for marketing (owl mascot, steep and repeat – backdrop)
 - o End of the School year is June 2nd – “Have a Great Summer” sign

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VI. Committees/Chairs – Kara Brurok

- **Merchandise** – Marissa Hill
 - Will reach out in June based on budget from last year
- **Staff Appreciation** – Kara Brurok
 - May: National Teacher Appreciation Week (catered lunch/volunteers desserts and drinks): Hudson’s BBQ
 - May: School Nurse and Secretaries Day: \$20 Ulta gift cards and Hydrangeas
 - June: End of Year Luncheon (catered by Olive Garden) & Giveaway Drawing; June 2nd
 - PTO Executive Board Members are invited including incoming board members
- **Family Nights** – Mandy Worrell
 - April 25th: Wayback Burger \$293.53
 - Nothing Bundt Cakes rescheduled for November
- **Field Day** – Lindsey Wiggins
 - Friday, May 26th
 - Sign up will be posted on Facebook
- **Fifth Grade Graduation**
 - June 1st : 5th Grade Party and Senior Grad Walk
 - Need a few more volunteers for the party

VII. Upcoming Meeting Dates

- End of Year meeting: June 8th at 8:30 am at MGES
- Summer meeting: July 13th at 8:30am at MGES